

9/19/11

Highlighted Opportunities

**Program Support Technician (Contractor Position) with Employee Support of Guard and Reserve (ESGR)**

IIF Data Solutions is seeking an individual to assist in the management, oversight, guidance and support of the Delaware ESGR Committee's statewide program. ESGR was established to promote cooperation and mutual support between Reserve component members and their civilian employers, and to assist in the resolution of conflicts arising from an employee's military commitment. The PST may serve as the point of contact for the planning and execution of all State Committee activities to support all components of the reserve forces in accordance with the guidance in the ESGR Instructions.

Specific duties will include, but are not limited to:

- Assist with establishment and maintenance of liaison with employers of Reserve Component military members and supporting volunteers' participation in Employment Initiative Program (EIP) events, Employer and Military Outreach events, employer recognition programs and other established programs and services
- Provide counseling, training, administrative and coordination expertise to support ESGR volunteers' planning and execution of approved programs and events
- Prepare the committee's budget and ensure fiscal resources are managed efficiently and in accordance with federal regulations and reports are submitted accurately and timely
- Assist in the recruiting, training and development of volunteers to accomplish the committee's goals and objectives
- Support the state's Ombudsman program and may serve as case coordinator
- Assist in coordinating support for Yellow Ribbon events and service member USERRA briefings and maintaining an effective liaison with the state's reserve commands
- Plan, attend and assist with the execution of required ESGR conferences and meetings
- Ensure volunteers have adequate administrative and logistical support necessary to execute approved plans and operations, providing direct assistance when appropriate
- Facilitate effective communications among committee volunteers, including maintaining websites and other electronic or social media and assist in local marketing programs
- Conduct briefings and presentations to advance ESGR's programs and services
- Develop effective systems and procedures to solicit and encourage volunteer support
- And, other duties as assigned and consistent with the PST Statement of Work

Successful candidates will have: working knowledge of ESGR; knowledge of military personnel and HR matters; thorough knowledge of USERRA; previous experience in volunteer program design and management; excellent PC skills (Microsoft Office – Word, Excel and PowerPoint required); excellent interpersonal skills.

**This position will be located in Sussex County, and lower Kent County in the area of Dover AFB**, but statewide travel is required. IIF Data Solutions offers a comprehensive benefits package and competitive salaries as outlined below:  
Salary Range: \$56,000 - \$60,000  
Health Insurance (Medical, Dental, Vision), Life Insurance & Disability Insurance  
401k Retirement Plan – Company Match

Paid Time Off – 10 Days Vacation; 10 Holidays; 5 Sick Days Annually

Individuals interested in this position should send their resume (Word document preferred), along with salary requirements via e-mail to [hireme@iifdata.com](mailto:hireme@iifdata.com).

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**Equipment Mechanic I**  
Recruitment #091511-MCCA01-550400

**Opening Date:** 9/19/2011

**Closing Date:** 9/28/2011 11:59:00 PM

**Type of Recruitment:** Open Competitive

**Salary:** Yearly: \$23,283.00/Min - \$29,104.00/Mid

**Pay Grade:** 6

**Employment Type:** Actual Vacancies

**Employment Term:** Regular

**Agency:** DOT/Maintenance & Operations/Central District

**Location(s):** Central District: (930 Public Safety Blvd., Dover, DE, 19901)

**Contact Name:** DeIDOT Human Resources/Employment Services

**Contact Phone:** 302-760-4800

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## SUMMARY STATEMENT

This describes first level mechanical trade work, encompassing activities as described in the Essential Functions. This level is involved in completing basic repairs on a variety of equipment and performing routine preventative maintenance and repair work under supervision of a technical superior.

## CAREER LADDER

Upon satisfactory completion of department promotional standards and job requirements, employees may be eligible to be promoted to the next level.

## ESSENTIAL FUNCTIONS

Essential functions are fundamental, core functions common to all positions in the class series and are not intended to be an exhaustive list of all job duties for any one position in the class. Since class specifications are descriptive and not restrictive, incumbents can complete job duties of similar kind not specifically listed here.

- Performs preventive maintenance to include lubricating, cleaning, servicing, inspecting, and testing equipment.

- Uses manual and computerized diagnostic equipment to evaluate, troubleshoot, make adjustments and diagnose equipment malfunctions or defects.
- Repairs/replaces various parts and assemblies using mechanic power and hand tools.
- Interprets schematics and blue prints to perform inspections, diagnosis, wiring procedures, and maintenance of mechanical, hydraulic, ignition, lighting, warning, and injection assemblies and component systems.
- Operates computers, interprets parts, service, and automated equipment management system/ manuals to perform research, order parts, prepare records, and analyze equipment malfunctions.
- Fabricates parts, performs gas/electric welding and makes body repairs.
- Responds to road service requests and/or assists with tow trucks/wreckers.
- Conducts road test/operational checks for diagnostic purposes to determine equipment deficiencies and for post-maintenance tests.
- Cleans and cares for tools, equipment and shop facilities.
- Follows safety rules and practices, and complies with Environmental Protection Agency, (EPA) standards in the performance of duties.

## **JOB REQUIREMENTS**

### **JOB REQUIREMENTS for Equipment Mechanic I**

Applicants must have education, training and/or experience demonstrating competence in each of the following areas:

1. Knowledge of operating diagnostic equipment used for inspecting and testing equipment for vehicles and equipment.
2. Knowledge of diagnosing and repairing routine malfunctions on light duty vehicles such as pickup trucks, sedans or vans.
3. Knowledge of preventative maintenance on vehicles and equipment which includes lubricating, cleaning, and servicing.
4. Knowledge of math such as addition, subtraction, multiplication, division, percentages, or decimals.
5. Possession of a Drivers License.

## **CONDITIONS OF HIRE**

Applicants must be legally authorized to work in the United States. DelDOT does not provide employment-based sponsorship.

DelDOT Medical Exam: Applicants who meet the job requirements for the position, and who are made a conditional offer of employment, shall be required to meet the physical qualifications and examination requirements of the Federal Motor Carrier Safety Administration regulations to hold a commercial driver's license unless they are approved for either an Intra-State CDL Waiver of a Federal

Waiver or Exemption. In addition, applicants must not have incurred four or more serious traffic violations during the previous six years as defined by the Federal Motor Carrier Code. The Department of Transportation will obtain driving record information maintained by the Division of Motor Vehicles for the preceding six year period.

Union: As a condition of accepting employment, the person selected for this position shall join and pay dues to the labor organization or may, instead not join but pay a service fee no greater than the dues. The labor organization has been elected by employees as their representative for collective bargaining and other work related purposes.

Pre-employment Drug Testing: Upon a conditional offer, you must undergo pre-employment drug testing as part of the hiring process.

As a condition of hire you must possess a CDL Class A or B drivers license OR obtain one during the initial 90-day probationary period.

## BENEFITS

To learn more about the comprehensive benefit package please visit our website at <http://ben.omb.delaware.gov/programs/index.shtml>.

## SELECTION PROCESS

The application is evaluated based upon a rating of training and experience.

Once you have submitted your application on-line, all future correspondence related to your application will be sent via email. Please keep your contact information current. You may also view all correspondence sent to you by the State of Delaware in the “My Applications” tab at [www.delawarestatejobs.com](http://www.delawarestatejobs.com).

## ACCOMMODATIONS

Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service please call (302) 739-5458. TDD users should call the Delaware Relay Service Number 1-800-232-5460 for assistance. The State of Delaware – An Equal Opportunity and Affirmative Action Employer.

Click on a link below to apply for this position:

[Fill out the Supplemental Questionnaire and Application NOW using the Internet.](#)

Contact us via conventional means.



For further assistance, you may contact us by phone at (302) 739-5458, or e-mail at [jobs@state.de.us](mailto:jobs@state.de.us).

**Don't forget to check these important sites for opportunities:**

The People's Place <http://www.peoplesplace2.com/employment.html>

Delaware Employment Link for all jobs posted for the State of Delaware: <http://delawarestatejobs.com/>

Link for Jobs at Non-Merit State Agencies <http://www.delawarestatejobs.com/pages/additionaljobs.asp>

Delaware Job Link for jobs listed by Delaware Companies: <https://joblink.delaware.gov/>

County Jobs in Delaware:

- Kent County - <http://www.co.kent.de.us/Departments/Administration/KCJobs.htm>
- Sussex County – <http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings>
- New Castle County – <http://www2.nccde.org/HR/Employment/default.aspx>

**The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the **final filing date**.**

Job title: Environmental Scientist II

Opening date: 9/13/2011

**Final filing date: Sep 19 2011 11:5**

Recruitment number: 090911-MGBE02-650100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090911&R2=MGBE02&R3=650100>

Job title: Judicial Operations Manager

Opening date: 9/13/2011

**Final filing date: Sep 19 2011 11:5**

Recruitment number: 090911-MAFC08-21300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090911&R2=MAFC08&R3=21300>

Job title: Toll Corporal

Opening date: 9/13/2011

**Final filing date: Sep 19 2011 11:5**

Recruitment number: 090911-MABI02-551100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090911&R2=MABI02&R3=551100>

Job title: Child Care Licensing Specialist

Opening date: 9/14/2011

**Final filing date: Sep 20 2011 11:5**

Recruitment number: 091311-MDDX01-370600

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MDDX01&R3=370600>

Job title: Family Service Assistant I

Opening date: 9/14/2011

**Final filing date: Sep 20 2011 11:5**

Recruitment number: 091311-MDDN01-370500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MDDN01&R3=370500>

Job title: Fiscal Administrative Officer

Opening date: 9/14/2011

Final filing date: Sep 20 2011 11:5  
Recruitment number: 091211-MABB04-550100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091211&R2=MABB04&R3=550100>

Job title: Court Security Officer II  
Opening date: 9/14/2011  
Final filing date: Sep 20 2011 11:5  
Recruitment number: 090911-MBDE02-21500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090911&R2=MBDE02&R3=21500>

Job title: Court Security Officer I  
Opening date: 9/14/2011  
Final filing date: Sep 20 2011 11:5  
Recruitment number: 090911-MBDE01-20800  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090911&R2=MBDE01&R3=20800>

Job title: Social Service Chief Administrator  
Opening date: 9/14/2011  
Final filing date: Sep 20 2011 11:5  
Recruitment number: 083111-MDDZ54-350200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDZ54&R3=350200>

Job title: Social Service Chief Administrator  
Opening date: 9/14/2011  
Final filing date: Sep 20 2011 11:5  
Recruitment number: 083111-MDDZ54-350200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDZ54&R3=350200>

Job title: Adolescent Treatment Services Coordinator  
Opening date: 9/15/2011  
Final filing date: Sep 21 2011 11:5  
Recruitment number: 091411-MDDZ02-370400  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091411&R2=MDDZ02&R3=370400>

Job title: Judicial Case Manager I  
Opening date: 9/15/2011  
Final filing date: Sep 21 2011 11:5  
Recruitment number: 091411-MAFC04-20800  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091411&R2=MAFC04&R3=20800>

Job title: Correctional Counselor  
Opening date: 9/15/2011  
Final filing date: Sep 21 2011 11:5  
Recruitment number: 091311-MDDP01-380600  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MDDP01&R3=380600>

Job title: Custodial Worker  
Opening date: 9/15/2011  
Final filing date: Sep 21 2011 11:5  
Recruitment number: 091311-MCAB01-350101

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MCAB01&R3=350101>

Job title: Custodial Worker

Opening date: 9/15/2011

Final filing date: Sep 21 2011 11:5

Recruitment number: 091311-MCAB01-350100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MCAB01&R3=350100>

Job title: State Accountant II

Opening date: 9/15/2011

Final filing date: Sep 21 2011 11:5

Recruitment number: 091311-MABC02-250500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MABC02&R3=250500>

Job title: Child Support Officer I

Opening date: 9/15/2011

Final filing date: Sep 21 2011 11:5

Recruitment number: 091211-MDDD01-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091211&R2=MDDD01&R3=20800>

Job title: Court Security Officer II

Opening date: 9/15/2011

Final filing date: Sep 21 2011 11:5

Recruitment number: 091211-MBDE02-21500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091211&R2=MBDE02&R3=21500>

Job title: Judicial Case Processor I

Opening date: 9/15/2011

Final filing date: Sep 21 2011 11:5

Recruitment number: 091211-MAFC01-20800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091211&R2=MAFC01&R3=20800>

Job title: Administrative Specialist I

Opening date: 9/16/2011

Final filing date: Sep 22 2011 11:5

Recruitment number: 091311-MAAA01-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091311&R2=MAAA01&R3=351100>

Job title: Engineering/Planning/Surveying Technician IV

Opening date: 9/10/2011

Final filing date: Sep 23 2011 11:5

Recruitment number: 090911-MFBA04-400300

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090911&R2=MFBA04&R3=400300>

Job title: Registered Nurse III

Opening date: 9/9/2011

Final filing date: Sep 23 2011 11:5

Recruitment number: 083111-MDGB03-350200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDGB03&R3=350200>

Job title: Conservation Technician III

Opening date: 9/19/2011

Final filing date: Sep 28 2011 11:5

Recruitment number: 091511-MGCA03-550400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MGCA03&R3=550400>

Job title: Equipment Mechanic I

Opening date: 9/19/2011

Final filing date: Sep 28 2011 11:5

Recruitment number: 091511-MCCA01-550400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MCCA01&R3=550400>

Job title: Driver Improvement Officer

Opening date: 9/19/2011

Final filing date: Sep 28 2011 11:5

Recruitment number: 091511-MBCA01-551100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091511&R2=MBCA01&R3=551100>

Job title: Engineering/Planning/Surveying Technician V

Opening date: 9/19/2011

Final filing date: Sep 28 2011 11:5

Recruitment number: 091411-MFBA05-550800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091411&R2=MFBA05&R3=550800>

Job title: Engineering/Planning/Surveying Technician II

Opening date: 9/19/2011

Final filing date: Sep 28 2011 11:5

Recruitment number: 091411-MFBA02-550800

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=091411&R2=MFBA02&R3=550800>

Job title: Systems Manager/Computer Engineer

Opening date: 9/19/2011

Final filing date: Sep 28 2011 11:5

Recruitment number: 090811-MADZ13-550200

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=090811&R2=MADZ13&R3=550200>

Job title: Nursing Director

Opening date: 5/3/2011

Final filing date: Oct 30 2011 11:5

Recruitment number: 041311-MDGB08-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=041311&R2=MDGB08&R3=350500>

Job title: Public Health Administrator II

Opening date: 5/21/2011

Final filing date: Nov 17 2011 11:5

Recruitment number: 051911-MDDL03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=051911&R2=MDDL03&R3=350500>

Job title: Dentist

Opening date: 5/28/2011  
Final filing date: Nov 24 2011 11:5  
Recruitment number: 052411-MDEA01-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=052411&R2=MDEA01&R3=350500>

Job title: Registered Nurse III  
Opening date: 6/25/2011  
Final filing date: Dec 21 2011 11:5  
Recruitment number: 062311-MDGB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Registered Nurse II  
Opening date: 6/25/2011  
Final filing date: Dec 21 2011 11:5  
Recruitment number: 062311-MDGB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500>

Job title: Certified Nursing Assistant  
Opening date: 6/25/2011  
Final filing date: Dec 22 2011 11:5  
Recruitment number: 062211-MDCD02-351100  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100>

Job title: Nutritionist III  
Opening date: 6/25/2011  
Final filing date: Dec 22 2011 11:5  
Recruitment number: 062411-MDFA03-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500>

Job title: Registered Nurse II  
Opening date: 7/8/2011  
Final filing date: Jan 4 2012 11:5  
Recruitment number: 070611-MDGB02-380200  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200>

Job title: Advanced Practice Nurse  
Opening date: 8/8/2011  
Final filing date: Jan 8 2012 11:5  
Recruitment number: 080111-MDGB05-200900  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900>

Job title: Registered Nurse III  
Opening date: 7/16/2011  
Final filing date: Jan 12 2012 11:5  
Recruitment number: 062911-MDGB02-350500  
Web link:  
<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse II  
Opening date: 7/16/2011  
Final filing date: Jan 12 2012 11:5

Recruitment number: 062911-MDGB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500>

Job title: Registered Nurse III

Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5

Recruitment number: 072011-MDGB03-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500>

Job title: Chief Physician

Opening date: 8/9/2011

Final filing date: Feb 5 2012 11:5

Recruitment number: 080411-MDEB02-351100

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100>

Job title: Nursing Home Administrator

Opening date: 8/10/2011

Final filing date: Feb 6 2012 11:5

Recruitment number: 080311-MDBZ12-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400>

Job title: Epidemiologist II

Opening date: 8/17/2011

Final filing date: Feb 13 2012 11:5

Recruitment number: 081211-MDAB02-350500

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500>

Job title: Registered Nurse I-III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Nursing Supervisor

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB04-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400>

Job title: Registered Nurse III

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II

Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5

Recruitment number: 081111-MDGB01-351400

Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Registered Nurse II  
Opening date: 8/18/2011  
Final filing date: Feb 14 2012 11:5  
Recruitment number: 081111-MDGB01-351400  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400>

Job title: Compliance Nurse  
Opening date: 8/24/2011  
Final filing date: Feb 20 2012 11:5  
Recruitment number: 081911-MDGZ02-350900  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Compliance Nurse  
Opening date: 8/24/2011  
Final filing date: Feb 20 2012 11:5  
Recruitment number: 081911-MDGZ02-350900  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900>

Job title: Certified Nursing Assistant  
Opening date: 8/24/2011  
Final filing date: Feb 20 2012 11:5  
Recruitment number: 081911-MDCD02-351400  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400>

Job title: Family Service Specialist  
Opening date: 9/2/2011  
Final filing date: Feb 28 2012 11:5  
Recruitment number: 083111-MDDQ01-370600  
Web link:

<http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600>

## See Below for Opportunities Recently Posted in the Cape Gazette

[Accounting Staff](#) - Progar & Co.

[Assistant Billing Manager](#) - Mid-Atlantic Family Practice

[Caregivers](#) - Home Instead Senior Care

[CNA](#) - Cadia Rehabilitation-Renaissance

[CNA](#) - Harbor Healthcare

[Consumer Lender](#) - Community Bank

[Dental Assistant](#) - Practice in Dagsboro

[Domestic Violence Staff](#) - People's Place (SAFE)

[Front Desk](#) - Brighton Suites Hotels

[Front Desk Person](#) - Dental Office

- [Job Opportunities](#) - **Sussex Family YMCA**
- [Job Opportunities](#) - **The Peninsula**
- [LPN - Front Desk Receptionist](#) - **Beacon Medical Group**
- [Medical Assistant](#) - **Cardiovascular Consultants**
- [Medical Assistant](#) - **Coastal Kid Watch Pediatrics**
- [Medical Position](#) - **Mid-Atlantic Family Practice**
- [Real Estate Sales](#) - **Coldwell Banker**
- [Receptionist](#) - **Medical Office**
- [Restoration Technician](#) - **Gale Force**
- [RN/LPN](#) - **Pediatric Office**
- [Sales Executives](#) - **Coastal Style Magazine**
- [Sales Positions](#) - **Christmas Tree Hill**
- [Sales/Customer Service](#) - **Harvard Business Services**
- [Servers, Bakery Staff](#) - **Cake Bar**
- [Town Manager](#) - **Town of Fenwick Island**
- [Transition Assistant](#) - **Vocational Rehabilitation**

**Please See Below for Jobs Recently posted on CareerBuilder.com**

Job Title	Company	Location	Date Posted	
<a href="#">Electrical and Mechanical Engineer Job</a>	Integrity Staffing Solutions, Inc	Newark, DE	Sep-19	<a href="#">Apply</a>
<a href="#">Regional Manager</a>	Correct Care Solutions	Dover, DE	Sep-19	<a href="#">Apply</a>
<a href="#">Outside Sales / Account Executive / Sales Representative</a>	Matco Tools	Dover, DE	Sep-19	<a href="#">Apply</a>
<a href="#">SALES PROFESSIONAL</a>	Clayton Homes Inc	Dover, DE	Sep-19	<a href="#">Apply</a>
<a href="#">Printing</a>	FUJIFILM	New Castle, DE	Sep-18	<a href="#">Apply</a>

**Please See Below for Jobs Recently Posted In the Dover Post**

**p/t furniture mover as needed**, Requirements must be able to lift 75 lbs., have own transportation, reliable, willingnes to work. No experience required, perfect opportunity for a college student. Must be able to pass drug test. Pay \$9.00hr. email:annexmarket@comcast.net. Annex Market Place located in Wilmington,Delaware

**Administrative Assistant**, Financial company located in Kent County seeks full-time employee who has

positive energetic attitude, professional appearance, and excellent communication, computer, and organizational skills. Responsible for client care, data entry, and office organization. Must pass background check. Experience not necessary. Salary range \$11-\$14 per hour. Please call (302) 747-7583 to schedule interview.

Schagrin GAS Company, A family owned propane company, is seeking a **propane delivery driver** for our Georgetown, DE. location. Applicants must have clean driving record, and comply with drug testing/background check. CDL Class B w/X endorsement required. We offer a competitive compensation pkg plus medical, dental, 401K & profit sharing. Apply at SchagrinGAS 21332 Cedar Creek Ave, Georgetown or fax 302-279-8907 email [hr@schagringas.com](mailto:hr@schagringas.com)

DELIVERY DRIVER, Good driving record required. OUTSIDE PARTS SALESPERSON. Good driving record and heavy duty truck knowledge required. Please apply at 613 Clara St. Dover, DE. 19904 or email: [mweyandt\\_1999@yahoo.com](mailto:mweyandt_1999@yahoo.com)

TONY'S PIZZA HIRING FOR SERVER'S Please apply in person @ **Tony's Pizza in Dover 1053 N. DuPont Hwy**

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**WGMD IS ACCEPTING APPLICATIONS FOR OUTSIDE SALES** To fill out an application go to WGMD's business office, at **31549 Dutton Lane, Lewes. 302-945-2050 M-F 9AM to 4PM** WGMD Resort Broadcasting is an Equal Opportunity Employer.

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